



राजीव गांधी राष्ट्रीय युवा विकास संस्थान  
**Rajiv Gandhi National Institute of Youth Development**  
युवा कार्यक्रम और खेल मंत्रालय, भारत सरकार  
Ministry of Youth Affairs & Sports  
श्रीपेरुम्बुदूर / Sriperumbudur - 602 105



**Advt. No. RGNIYD/ADMIN/Esst./2019-20/001**

**RECRUITMENT TO CONTRACTUAL POSTS**

Date of publication : **22.05.2019**

Last date for submission of online application : **11.06.2019**

	Consultant (Finance)	Consultant (Academic)	Training Associate	Caretaker	Programme Assistant	Part Time Medical Officer
<b>No. of Posts</b>	<b>One</b>	<b>One</b>	<b>Five</b>	<b>One</b>	<b>One</b>	<b>Two</b> <b>(Male – 01 Post</b> <b>Female – 01 Post)</b>
<b>Place of posting</b>	Sriperumbudur	Sriperumbudur	Sriperumbudur - 3 posts Chandigarh -2 posts	Sriperumbudur	Sriperumbudur	Sriperumbudur
<b>Educational Qualification</b>	Minimum a Graduate in any discipline	Minimum a Graduate in any discipline	PG Degree in Social Sciences with not less than 60% marks (Or an equivalent grade in a point scale wherever grading system is followed) from an Indian University or an equivalent degree from an accredited foreign University. The candidate should have	Minimum a Graduate in any discipline	Diploma / Degree in Mass Communication (or) Electronic Media (or) Film Technology & Television Production (or) Script Writing from a recognized Universities / Institutes / College.	<b>Male Post :</b> MBBS General Medicine (Medical Council of India recognized)  <b>Female Post :</b> MBBS., DGO (Medical Council of India recognized)

			consistent good academic record.			
<b>Desirable Qualification</b>	1). Conversant with working knowledge in computer 2) Working knowledge in Tally ERP 9	Conversant with working knowledge in computer	1)Conversant with working knowledge in computer 2) Knowledge to speak, read and write in Hindi	1) Conversant with working knowledge in computer 2)Knowledge to speak, read and write in Hindi	1). Conversant with working knowledge in computer 2) Knowledge to speak, read and write in Tamil	-
<b>Age as on 31<sup>st</sup> May 2019</b>	Not exceeding 64 years	Not exceeding 64 years	Not more than 40 years	Not exceeding 55 years	Not exceeding 35 years	Not exceeding 55 years
<b>Experience</b>	Should have retired in minimum Pay Level 10 from Govt. of India dept. (or) Govt. of India Institute with experience in Accounts Dept.	Should have retired in minimum Pay Level 10 from Govt. of India Institute (or) University (or) State University with experience in Academic and Exam related works	Two years' experience in formulation and implementation of youth related training programmes or in imparting training in youth related activities in Govt /National Institute or University or College or International Organisation	Should have retired from military service Minimum Pay Level 8. Should have minimum 01 year of experience in the supervision, maintenance and upkeep of office, premises, quarters, hostels, guest house, etc.	Minimum one year experience in the relevant field	Minimum 02 years after completion of the required qualification
<b>Consolidated salary</b>	Equivalent to the last pay drawn plus Dearness Allowance minus (Pension plus Dearness Relief)	Equivalent to the last pay drawn plus Dearness Allowance minus (Pension plus Dearness Relief)	Rs.40,000/- (Rupees forty thousand only)	Equivalent to the last pay drawn plus Dearness Allowance minus (Pension plus Dearness Relief)	Rs.20,000/- (Rupees twenty thousand only)	<b>Male Doctor :</b> Rs.1,500/- per visit <b>Female Doctor :</b> Rs.1,750/- per visit + Rs.250/- as conveyance allowances per visit if the doctor's residence is situated within 5 KMS of the institute and Rs.500/- will be paid beyond 5 KMS.
<b>Period of Appointment</b>	One year	One year	One year	One year	One year	One year

Other conditions	-	-	Should be prepared to undertake extensive tour all over India to conduct training programmes for youth	Only male candidates are eligible to apply	-	<b>Visiting day for Male Doctor :</b> Monday, Wednesday & Friday between 04.00 PM to 06.00 PM  <b>Visiting day for Female Doctor :</b> Tuesday & Thursday between 04.00 PM to 06.00 PM
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### **TERMS AND CONDITIONS OF SERVICE APPLICABLE TO ALL POSTS**

- 1) The posts are purely temporary and contract in nature.
- 2) Initial period of appointment will be for a period of one year. Depending upon the performance of the candidate or the need to keep the post the contract may be extended for a further period on such terms and conditions as the administration of the Institute may decide.
- 3) The services of the candidate may be terminated by the Institute without assigning any reason therefor.
- 4) The candidate is entitled to one casual leave for every completed calendar month of service.
- 5) The candidate may quit the services of the Institute after giving one month's notice in advance.
- 6) The Institute may terminate his/her services after giving one month's notice in advance. However the Institute reserves its right to terminate his/her services immediately if his/her services are not satisfactory or his/her conduct during the discharge of his/her duties are not appropriate to his/her status.
- 7) He/she is not entitled to any other benefit other than the consolidated salary.
- 8) Mere submission of application will not qualify the candidates for being called for interview. The Institute reserves the right to call for interview only those candidates, whom, the Institute may deem fit, will be suitable for the post.
- 9) The Institute reserves the right to reject all or any of the applications received for the post. Mere fulfilling of the qualification, experience and other criteria prescribed for the post will not make the applicants eligible for being called interview.

## **SPECIAL CONDITIONS OF SERVICE APPLICABLE TO THE POST OF CARETAKER**

1. The candidate selected for the post of Caretaker should stay in the campus only. He will be provided a rent-free single-room accommodation in the Institute.
2. If it is found during any time that he is not staying inside the campus, his services may be terminated forthwith without assigning any reason therefor.
3. He should be present in the Institute Campus from Monday to Saturday. He is entitled to avail one holiday on Sunday.
4. As he is provided free accommodation in the Institute, his services may be required during any time of the day from Monday to Saturday.

### **MODE OF SELECTION**

- 1) Shortlisted candidates for all the posts except the post of Training Associate will be called for a personal interview. Shortlisted candidates for the post of Training Associates may have to appear for a written test and/or personal interview.
- 2) Date and time for the written test/interview will be intimated to the applicants through email only.
- 3) No TA/DA will be paid for attending the written test / interview.
- 4) No accommodation will be provided for attending the written test / interview.
- 5) Request for change in the date of written test/interview will not be entertained.
- 6) Canvassing in any form will disqualify the candidate.

### **SUBMISSION OF APPLICATION**

- 1) The applicant should fill the application through **online only**.
- 2) The applicant is requested **not to send** the hard copy of application to the institute.
- 3) The last date for submission of online application is **11<sup>th</sup> June 2019** till midnight.
- 4) **The hard copy of application along with the self-attested copy of certificates should be submitted only by the shortlisted candidates at the time of interview.**