

The Chairman,
All Major Port Trusts.

Sir,

Sub: ESTABLISHMENT - Filling up the post of **Deputy Director [EDP]** in Chennai Port Trust on Absorption/Deputation method – Calling of Applications – Reg.

Applications are invited for filling up of one post of Deputy Director (EDP) in the Scale of Pay of Rs.20600-46500 in Finance Department on **absorption/deputation basis** from the eligible officers of Major Ports, who possess the prescribed qualifications, experience and other conditions as mentioned in the enclosed Recruitment Rules for the post.

2. Names of the eligible and willing officers, who satisfy the requirements as specified in the Recruitment Rules for the said post, may be furnished together with their applications as per the Proforma enclosed along with the following documents to the undersigned on or before **13.08.2019**:

- (a) Copies of ACRs of the applicant for the 5 years ending 31st March 2019, duly attested.
- (b) No Objection Certificate from the respective Port Trust.
- (c) An undertaking of the applicant not to withdraw, if selected.
- (d) Vigilance / Administrative clearance of the concerned office in the Proforma prescribed.
- (e) The veracity of the University Certificates and the recognition of the Degree obtained by the applicant may be ensured and certified.

3. The crucial date for determining the eligibility shall be the last date for receipt of application.

4. The relevant particulars of the applicant are to be duly certified and signed by the forwarding authorities in the proforma enclosed along with photocopies of the Confidential Reports of the applicants duly attested by an officer not below the rank of Deputy Head of Department on each of the pages, for the last five years. If ACR of a particular year/period is not available, a certificate to that effect should be enclosed. If any major or minor penalty has been imposed on the applicant during last 10 years, the details of the disciplinary case leading to such penalty along with necessary documents have to be sent. The Officer selected for the above post will be appointed on transfer on absorption basis and will be governed by the terms and conditions, prescribed by the Central Government.

5. The applications duly forwarded by the Employee / Forwarding Authority within the due date **viz. 13.08.2019** shall only be considered. Hence the Ports are requested to forward the applications in full to reach the undersigned **on or before 13.08.2019**.

6. The circular along with Annexures is also available on our Website **www.chennaiport.gov.in**.

Yours faithfully,

F.A.&C.A.O.
for **CHAIRMAN**

Encl: 1. Proforma of the Application and Certificate to be given by the HOD.

2. Copy of the Recruitment Rules for the post of Dy. Director [EDP] with amendment

Copy to: HODs

Copy to: Sr.Dy. Director (EDP) to upload the above Circular in the Trust's Website.

Proforma of the application

Affix passport
size photo

1. Name of the Officer :
2. Date of Birth :
3. Present post held :
4. Whether belongs to SC/ST :
5. Present pay and pay scales of the post indicating detailed break-up of emoluments :
6. Service to which the officer belongs to :
7. Details of Educational Qualification from Matriculation onwards
(Enclose a separate sheet, duly signed, if the space below is insufficient):

S.No.	(1)	(2)	(3)	(4)	(5)
a) Examination passed					
b) Year of passing					
c) Name of College/Institute					
d) University/Board					
e) Main subjects					
f) Total aggregate percentage of marks obtained/division, etc.					

8. Details of experience (in chronological order). (Enclose a separate sheet, duly signed, if the space below is insufficient):

S.No.	(1)	(2)	(3)	(4)	(5)
a) Name of organisation					
b) Post held with dates	Post				
	From				
	To				
c) Brief description of duties					
d) Details of experience					
e) Scale of Pay					
f) Total Salary					

9. Date of Retirement :
10. Address for communication with Telephone No. :
11. Any other points to be Mentioned :

DECLARATION

I hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief, I also undertake that, if at any stage of selection, the information furnished is false or misleading, my candidature/appointment/services will stand cancelled/terminated without assigning any reasons therefor.

Place : _____ (Signature of the Applicant)

Date :

Certificate to be given by the Head of the Office of the Applicant

1. It is certified that the particulars furnished by the officer are correct and he/she fulfills the eligibility criteria.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His / her integrity is certified.
4. It is certified that no major / minor penalties have been imposed on the Officer during the last 10 years.
5. Attested Copies of ACRs for the last 5 years are enclosed.

Signature of the head of the office
along with official seal

CHENNAI PORT TRUST
FINANCE DEPARTMENT

1.	Name of the Post	Deputy Director[EDP]
2.	No. of Post	1 [One]
3.	Classification	Class - I
4.	Scale of Pay	Rs.20600-46500
5.	Whether Selection or Non-Selection	Selection By Merit
6.	Educational and other qualifications prescribed for direct recruitment	<p>Essential:- Degree in Computer Engineering / Computer Sciences from a recognized university / institution. or Degree in Maths/ Statistics / Operational Research / Economics with Post Graduate Diploma in Computer Application / Computer Science / Information Technology from a recognized university / institution. or Degree in Engineering with Post Graduate Diploma in Computer Application/ Computer Science/ Information Technology from a recognized university /institution.</p> <p>Desirable:- Post Graduate Degree in Maths/ Statistics/ Operational Research/Economics or Post Graduate Degree in Computer Science or Computer Engineering or Systems or Information Systems or MIS or information Technology or Computer Applications or Business Admn. (PG Degree / Diploma) with specialisation in Systems or Information Systems or MIS or Information Technology and allied subjects from a recognized university/institution.</p>
7.	Whether a) Age b) Educational qualifications c) Experience for direct recruits will apply in the case of promotion/ absorption/deputation	<p>a) No b) Yes. However, in the case of incumbents holding the post of Assistant Director (EDP) on 07.01.2009 on regular basis and having graduation in any discipline and Post Graduate Degree or Post Graduate Diploma in Computer Applications/Computer Science / Information Technology from Recognised Universities / Institutions will suffice. c) No</p>
8.	Period of Probation (in years)	2 [for Absorption]
9.	Method of Recruitment	By deputation/Absorption
10.	In case of recruitment by deputation, grades from which it should be made.	Absorption/deputation will be of officers holding analogous posts of Assistant Director (EDP)/ Assistant Director (Research) and other equivalent posts in the scale of pay of Rs.20600-46500 (pre-revised-Rs.9100-15100) with 5 years regular service in the grade in EDP /P&R Division in a Major Port Trust.

TERMS AND CONDITIONS OF DEPUTATION FOR THE POST OF DEPUTY DIRECTOR (EDP) (Class - I) IN FINANCE DEPARTMENT, CHENNAI PORT TRUST

1. PERIOD OF DEPUTATION:

The period of deputation will be of 3 (three) years from the date of taking over charges of the post subject to curtailment / extension.

2. PAY & ALLOWANCES:

During the period of deputation Shri/Smt _____ will have the option either to get his/her pay fixed in the scale of Rs.20600-46500 attached to the post of Deputy Director (EDP) in Chennai Port Trust under the normal rules or the pay attached to the post held by him in his/her parent department viz., _____ plus Deputation (duty) allowance in accordance with and subject to the conditions as modified from time to time and such general or special orders issued by the Ministry of Shipping in this regard.

3. DEARNESS ALLOWANCE:

Shri/Smt _____ will be entitled to dearness allowance under the rules of the parent Department/Organization or under the rules of Chennai Port Trust according as he/she retains his/her scale of pay under the parent Department/Organization or he/she drawn pay in the scale attached to the post under the Chennai Port Trust.

4. JOINING TIME PAY AND TRANSFER T.A.

He/She will be entitled to TA and joining time both on joining the post in Chennai Port Trust and on reversion there-from to his/her parent Department/Organization under the rules of Chennai Port Trust. The expenditure on this account will be borne by the Chennai Port Trust.

4. (A) T.A. FOR JOURNEY ON DUTY DURING THE PERIOD OF DEPUTATION.

To be regulated under the rules of the Chennai Port Trust.

5. LOCAL ALLOWANCES LIKE CITY COMPENSATORY (ALLOWANCE & HRA):

To be regulated under the rules of Chennai Port Trust. He/She is not entitled to HRA in case he/she is provided Ch.P.T. Residential Accommodation.

6. LEAVE AND PENSION:

During the period of deputation, he/she will continue to be governed by the leave, pension Rules of the parent Department/Organization applicable to him before his deputation to Chennai Port Trust.

7. PROVIDENT FUND BENEFITS:

During the period of deputation he/she will be governed by the rules of parent Department Organization. The Chennai Port Trust will deduct the subscription by contribution on this account from his/her pay and allowance and remit it to the parent Department / Organization.

8. MEDICAL ATTENDANCE & TREATMENT:

The deputationist will be entitled to Medical Attendance & Treatment facilities under the rules of Chennai Port Trust.

9. RESIDENTIAL ACCOMMODATION:

He/She will be entitled to residential accommodation according to the rules of Chennai Port Trust. When residential accommodation is provided by the Chennai Port Trust, he/she will have to pay rent to the Chennai Port Trust as per the Regulations of Chennai Port Trust plus charges for Water and Electricity etc., as per the rules of Chennai Port Trust.

10. CHILDRENS' EDUCATIONAL ALLOWANCE & REIMBURSEMENT OF TUITION FEE:

The deputationist is not eligible to claim CEA & Reimbursement of Tuition fee in respect of his/her children, as the same is a part of CAFETERIA allowance.

11. LEAVE TRAVEL CONCESSION:

The deputationist is not entitled to LTC, as the same is a part of CAFETERIA allowance.

12. INSURANCE SCHEME:

The Chennai Port Trust will deduct the contribution on this account from his/her pay and Allowance and remit it to parent Department/Organization.

13. RESIDUARY MATTER:

All matters relating to the conditions of service not covered by the paras 1 to 12 above will be governed by the rules and orders applicable to him/her in parent Department/Organization.

Other Conditions:

- 1) The appointment will be on deputation as per the terms and conditions enclosed.
- 2) Applicants should furnish their bio-data as per the proforma enclosed through the Competent Authority of their organization.
- 3) Age limit for deputation is not prescribed, but maximum age limit for an appointment made on deputation does not exceed 56 years on the closing date of application.
- 4) Applicants should furnish the duties and responsibilities held by them in their existing post duly attested by the Competent Authority of their organization including Pay and DA pattern.
- 5) Organization which are forwarding the applications, should enclose a copy of each ACRs for the last 5 years duly attested on each page of the ACR of the applicants along with the clearance from Disciplinary/vigilance angle.
- 6) No advance copy of application from the applicant will be accepted. Competent Authority of the respective Organization must forward every application. Those applications, which are forwarded by the Competent Authority of the respective Organization, will only be considered.
- 7) Incomplete applications and application received after due date and applications which are not forwarded by the Competent Authority of respective organization will summarily be rejected. In such cases, no correspondence from the applicants shall be entertained.

**FA&CAO
CHENNAI PORT TRUST**

Recruitment Rules

Sl. No.	Name of the Post	No. of posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) Educational qualifications (c) experience for direct recruits will apply in the case of promotion / absorption / deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion / absorption / deputation)	In case of promotion / absorption / deputation, grades from which it should be made	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
2	Deputy Director (EDP)	2	Class I	10750-300-16750	Selection	35	<p>Essential:- Degree in Computer Engineering / Computer Sciences from a recognized university / institution. or Degree in Maths/ Statistics / Operational Research / Economics with Post Graduate Diploma in Computer Application / Computer Science / Information Technology from a recognized university / institution. or Degree in Engineering with Post Graduate Diploma in Computer Application/ Computer Science/ Information Technology from a recognized university / institution.</p>	(a) No (b) Yes. (c) No	2	By promotion failing which by adsorption/ deputation failing both by direct recruitment.	Promotion from Assistant Director (EDP) in the scale of pay of Rs.9100-15100 with 5 years regular service in the grade failing which Assistant Director (EDP) in the scale of pay of Rs.9100-15100 with 2 years regular service in the grade and a combined regular service of 8 years in the scales of pay of Rs.9100-15100 and Rs.8600-14600 in the respective discipline of EDP/P&R Div. Absorption / deputation will be of officers holding analogous posts of Assistant Director (EDP)/	

Sl. No.	Name of the Post	No. of posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) Educational qualifications (c) experience for direct recruits will apply in the case of promotion / absorption / deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion / absorption / deputation)	In case of promotion / absorption / deputation, grades from which it should be made	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
							ii) Five years experience in Programming/ Electronic Data Processing / System Design & Analysis and related fields. <u>Desirable:-</u> i) Post Graduate Degree in Maths/ Statistics/ Operational Research/ Economics or Post Graduate Degree in Computer Science or Computer Engineering or Systems or Information Systems or MIS or Information Technology or Computer Applications or Business Admn. (PG Degree / diploma) with specialisation in Systems or Information Systems or MIS or Information Technology and allied subjects from a recognized university institution.				Assistant Director (Research) and other equivalent posts in the scale of pay of Rs.9100-15100 with 5 years regular service in the grade in EDP /P&R Division in a Major Port Trust.	

पंजीय सं. 30-330/14/22

RESOL. NO. D. L. 330/14/56

भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

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पौत परिवहन मंत्रालय

(पौदत दिव)

अधिसूचना

नई दिल्ली, 14 अगस्त, 2015

संशोधन विनियम 2015 (1963 का 38वाँ) की धारा 132 की उप-धारा (1) के साथ पड़ित धारा 124 की उप-धारा (1) के तहत प्रदत्त शक्ति का प्रयोग करते हुए, पौदत आभ फेलो के दोहरे के व्यक्तियों द्वारा बनाए गए, चेल्ले पोर्ट ट्रस्ट कर्मचारी (भर्ती, वरीयता तथा पदोन्नति) संशोधन विनियम 2015 को संशोधन करने हेतु इस अधिसूचना के साथ संगण अनुसूची में दर्शाया गया है।

उक्त विनियम, कार्यकारी राजपत्र में इसे अधिसूचना के प्रकाशन होने की तारीख से लागू होगा।

अनुसूची

चेल्ले पोर्ट ट्रस्ट कर्मचारी (भर्ती, वरीयता तथा पदोन्नति) (संशोधन) विनियम 2015

महापञ्चन न्याय अधिनियम 1963 (1963 का 38वाँ) की धारा 28 के तहत प्रदत्त शक्ति को प्रयोग करते हुए, समय-समय पर संशोधित किए अनुसार चेल्ले पोर्ट ट्रस्ट कर्मचारी (भर्ती, वरीयता तथा पदोन्नति) (संशोधन) विनियम 2008 को आगे सुशोधित करने के लिए चेल्ले पोर्ट ट्रस्ट बोर्ड ने एग्रेसार निम्नलिखित विनियम बनाया है।

1 अधु शर्ति तथा प्रारंभ.

- (i) ये विनियम केली सोड ट्रस्ट कर्मचारी (भर्ती, वरीयता तथा परामर्श) संशोधन विनियम 2015 कडल्यान आणण्यात.
- (ii) ये विनियम महापत्तन न्यास अधिनियम 1963 की धारा 132 तथा धारा 124 के प्रावधानों के तहत की अपेक्षा अनुसार, केंद्र सरकार के अनुमोदन को भारत के राजपत्र में प्रकाशन होने की तारीख से लागू होंगे।
2. चैन्सेलरी ट्रस्ट कर्मचारी (भर्ती, वरीयता तथा पदोन्नति) विनियम 2008, अनुसूची में निलय विभाग के तहत ई डी की संकेत में.

(i) क्र. 1 में सहा. निदेशक (ई डी पी) पद के लिए कॉलम (9) के तहत के प्रविष्टियों निम्नलिखित अनुसार प्रतिस्थापित किया जाएगा :-

"(ए) नहीं

(बी) है। फिर भी दि. 07.01.2009 को नियमित आधार पर ई डी पी/पी एण्ड द्वा र प्रभाग में प्रोग्रामर/डॉटा प्रोससिंग अधिकारी/वृत्तीय ट्रेजी पद के पदधारी के मामले में तथा मान्यता प्राप्त विश्वविद्यालय/संस्थान से किसी विषय में डिग्री तथा कंप्यूटर एप्लिकेशन्स/कंप्यूटर साइन्स/सूचना प्रौद्योगिकी में स्नातकोत्तर डिग्री या डिप्लोमा पर्याप्त होगा।

(सी) नहीं"

(ii) क्र. 2 में उप-निदेशक (ई डी पी) पद के लिए कॉलम (9) के तहत के प्रविष्टियों निम्नलिखित अनुसार प्रतिस्थापित किया जाएगा :-

"(ए) नहीं

(बी) है। फिर भी दि. 07.01.2005 को नियमित आधार पर सहायक निदेशक (ई डी पी) के पदधारी के मामले में तथा मान्यता प्राप्त विश्वविद्यालय/संस्थान से किसी विषय में डिग्री तथा कंप्यूटर एप्लिकेशन्स/कंप्यूटर साइन्स/सूचना प्रौद्योगिकी में स्नातकोत्तर डिग्री या डिप्लोमा पर्याप्त होगा।

(सी) नहीं"

(iii) क्र. 3 में वरिष्ठ उप-निदेशक (ई डी पी) पद के लिए कॉलम (9) के तहत के प्रविष्टियों निम्नलिखित अनुसार प्रतिस्थापित किया जाएगा :-

"(ए) नहीं

(बी) है। फिर भी दि. 07.01.2009 को नियमित आधार पर उप-निदेशक (ई डी पी) के पदधारी के मामले में तथा मान्यता प्राप्त विश्वविद्यालय/संस्थान से किसी विषय में डिग्री तथा कंप्यूटर एप्लिकेशन्स/कंप्यूटर साइन्स/सूचना प्रौद्योगिकी में स्नातकोत्तर डिग्री या डिप्लोमा पर्याप्त होगा।

(सी) नहीं"

पार टिप्पणी: (i) मूल विनियम - चेन्नई पोर्ट ट्रस्ट कर्मचारी (अर्ली, वरियता तथा

पर्योक्ति) विनियम 2008, दि. 7 अक्टूरी 2009 के सा.का.नि. सं.

17 के संदर्भ में भारत के राजपत्र में प्रकाशित ।

(ii) प्रथम संशोधन विनियम पो.प.मं की अधिसूचना सा.का.नि. सं.

834(अ) दि. 22 नवंबर 2011 के संदर्भ में।

iii) पो.प.मं अधिसूचना सा.का.नि. सं. 674 (अ), दि. 25 सितंबर 2013

MINISTRY OF SHIPPING

(PORTS WING)

NOTIFICATION

New Delhi, the 14th August, 2015

G.S.R. 631(E).—In exercise of the powers conferred by Sub-section (1) of Section 124, read with Sub-section (1) of Section 132 of the Major Port Trusts Act, 1963 (38 of 1963), the Central Government hereby approves the Chennai Port Trust Employees' (Recruitment, Seniority and Promotion) Amendment Regulations, 2015, made by the Board of Trustees for the Port of Chennai and set out in the Schedule annexed to this Notification.

The said Regulations shall come into force from the date of publication of this notification in the Official Gazette.

CHENNAI PORT TRUST EMPLOYEES' (RECRUITMENT, SENIORITY AND PROMOTION) (AMENDMENT) REGULATIONS, 2015.

In exercise of the powers conferred under section 28 of the Major Port Trusts Act, 1963 (38 of 1963), the Board of Trustees of the Port of Chennai hereby makes the following Regulations further to amend the Chennai Port Trust Employees' (Recruitment, Seniority and Promotion) Regulations, 1968 as amended from time to time.

1. Short Title and Commencement.—

(i) These Regulations may be called as Chennai Port Trust Employees' (Recruitment, Seniority and Promotion) Amendment Regulations, 2015.

(ii) They shall come into force from the date of publication of the approval of the Central Government as required under the provisions of Sections 124 and 132 of the Major Port Trusts Act, 1963 in the Gazette of India.

2. In the Chennai Port Trust Employees (Recruitment, Seniority and Promotion) Regulations, 2008, in the Schedule, in the EDP Wing under Finance Department—

(i) For the post of Assistant Director (EDP) at Sl. No. 1, the entries under column (9) shall be substituted as under:

(a) No

(b) Yes. However, in the case of incumbents holding the post of Programme Officer / Processing Officer / Class-III post in EDPP&R Division on 07.01.2009 on regular basis and having graduation in any discipline and Post Graduate Degree or Post Graduate Diploma in Computer Applications/Computer Science/ Information Technology from Recognized Universities/Institutions will suffice.

(c) No

(ii) For the post of Deputy Director (EDP) at Sl. No. 2, the entries under column (9) shall be substituted as under:-

"(a) No

(b) Yes. However, in the case of incumbents holding the post of Assistant Director (EDP) on 07.01.2009 on regular basis and having graduation in any discipline and Post Graduate Degree or Post Graduate Diploma in Computer Applications/ Computer Science/Information Technology from Recognized Universities/ Institutions will suffice.

(c) No

(iii) For the post of Senior Deputy Director (EDP) at Sl. No. 5, the entries under column (9) shall be substituted as under:

"(a) No

(b) Yes. However, in the case of incumbents holding the post of Deputy Director (EDP) on 07.01.2009 on regular basis and having graduation in any discipline and Post Graduate Degree or Post Graduate Diploma in Computer Applications/ Computer Science / Information Technology from Recognized Universities / Institutions will suffice.

(c) No

[F. No. PR-12012/172013-PE-I]

BARUN MITRA, Jr. Secy

ate: (i) Principal Regulation - Chennai Port Trust Employees' (Recruitment, Seniority and Promotion) Regulations, 2008 published in the Gazette of India *vide* GSR No.17 (E) dated 7th January 2009.

(ii) First amendment Regulations *vide* MOS's Notification GSR No. 834(E) dated the 22nd November, 2011.

(iii) MOS's Notification GSR No. 674 (E) dated the 25th September, 2013