

 **CENTRAL COUNCIL FOR RESEARCH IN SIDDHA**
SCRI Building, Anna Hospital Campus,
Arumbakkam, Chennai-106

Advertisement No. 3/2019

CCRS proposes to engage the following posts on contract basis through Walk-in-Interview to be held on 26.06.2019.

1. **Consultant (Admin) - 1** (Place of posting: Chennai)
Age: Not exceeding 64 years as on the date of interview
Remuneration: Rs 50000/- (consolidated)
Qualification: Retired as Under Secretary or equivalent from Govt. of India or its autonomous bodies.
2. **Assistant Consultant (Admin) - 3** (Place of posting: Delhi, Tirupati & Bangaluru)
Age: Not exceeding 64 years as on the date of interview
Remuneration: Rs 45000/- (consolidated)
Qualification: Retired as Section Officer or equivalent from Govt. of India or its autonomous bodies.

Further details regarding the essential/desirable qualifications, Venue etc. are available at the Council's website: www.siddhacouncil.com Director General

The Hindu dated 14.06.2019

F.No.2-90/2019-CCRS/Estt.
Central Council for Research in Siddha
SCRI Building, Anna Govt. Hospital Campus, Arumbakkam, Chennai 600 106

Advertisement No. 3/2019

The Central Council for Research in Siddha (CCRS), Chennai, an Autonomous Body under the Ministry of AYUSH, Government of India proposes to engage the services of the following Consultants, on contract basis, through Walk-in Interview, as per the details given below. The engagement will be purely on contract basis, initially for a period of one year.

Name/No. of the post	Qualifications	Remuneration	Place of posting	Date/time/ venue of interview
Consultant (Admin) - one	<ol style="list-style-type: none"> 1. Persons retired from the post of Under Secretary or equivalent in the Government of India, Attached & Subordinate offices, Autonomous Bodies of the Government of India 2. Candidates should have excellent communication and interpersonal skills, in addition to excellent knowledge in Establishment/ Administration matters. Knowledge of computer applications such as MS Word, MS Excel and Power Point, etc is essential. 3. Candidates should be well conversant with functions like drafting, noting, budget, accounts, office procedure, etc. 4. Age not exceeding 64 years 	Rs 50000/- (consolidated)	CCRS Hqrs, Chennai	Date:26.06.2019 at 10:00 AM (Reporting time 9:30 AM) <u>Venue</u> Conference Hall (Ground floor), SCRI Building, Chennai
Assistant Consultant (Admin) -3	<ol style="list-style-type: none"> 1. Persons retired from the post of Section Officer or equivalent in the Government of India, Attached & Subordinate offices, Autonomous Bodies of the Government of India 2. Candidates should have excellent communication and interpersonal skills, in addition to excellent knowledge in Establishment/ Administration matters. Knowledge of computer applications such as MS Word, MS Excel and Power Point, etc is essential. 3. Candidates should be well conversant with functions like drafting, noting, budget, accounts, office procedure, etc. 4. Age not exceeding 64 years <p>Desirable: For those who opt for SCRUI, New Delhi, working knowledge of Hindi is essential. For other Units, candidates fluent in local language will be preferred.</p>	Rs 45000/ (consolidated)	SCRUI, New Delhi -one SCRUI, Tirupati-one SCRUI, Bengaluru - one	Date:26.06.2019 at 10:00 AM (Reporting time 9:30 AM) <u>Venue</u> Conference Hall (Ground floor), SCRI Building, Chennai

Director General

General Conditions

1. Age of the candidates will be determined as on the date of interview.
2. The appointment will be initially for a period of one year, which may be curtailed or extended at any time at the discretion of the competent authority.
3. The engagement of above posts will be purely on contractual basis.
4. The candidates who fulfill the requirements may attend the walk-in-Interview alongwith an application in the prescribed format (Annexure I)
5. The candidates should bring with them the originals of all the documents/certificates etc. for verification alongwith one set of self-attested photocopies of all documents/certificates.
6. The Competent authority reserves the right to postpone/cancel the recruitment process at any stage. The Selection Committee has the right to select or reject the application of any candidate.
7. **No TA/DA will be admissible for attending the Interview.**
8. Interested candidates may, in their own interest, ensure that they fulfill the eligibility conditions. Ineligible candidates will not be allowed to appear for the interview. Verification of documents will be done before the interview.
9. **Candidates are requested to see the Council's website on regular basis for any new announcement in this regard.**
10. **Canvassing in any form will be a disqualification.**

Director General

List of ORIGINAL DOCUMENTS to be submitted on the day of interview for verification

- 1) **Age proof** - Matriculation/10th Standard or equivalent certificate or copy of first page of service book– No other document like Passport/University certificate/Registration certificate/Aadhar card will be accepted
- 2) **Educational Qualification:** Mark sheets / Degree certificate issued by Recognized University
- 3) **Service Particulars:** copies of service book entries or certificates indicating clearly the name of the Organization, duration of employment (date, month & year), nature of duties, pay drawn, etc.
- 4) **Pension Payment Order**

Annexure I

CENTRAL COUNCIL FOR RESEARCH IN SIDDHA, CHENNAI
Application for the Post of Consultant (Admin)/Assistant Consultant (Admin)

For the post of Assistant Consultant only:

(indicate the place of preference)

SCRU, New Delhi -

SCRU, Bengaluru -

SCRU, Tirupathi -

Affix one passport
size colour
photograph

Name of the post applied for:

1. Name of the applicant in full :
(in block letters)
2. Father's/Husband's name :
3. Community (SC/ST/OBC/UR)
4. Correspondence Address :
(in block letter with PIN code)

5. a) E-mail Id (in capital letters) :
- b) Mobile No. :
6. Date of birth :
7. Educational Qualifications:
(Attach self-attested copies of relevant documents)

Examination	Name of the Degree	Name of the Board/ University	Division/ grade obtained	Subject(s) (major)/ Specialization	Distinction, if any
12 th					
Degree					
Others					

8. Details of service particulars:

Post held	Name of the Deptt./ Institution/ Organization	Length of service		Scale of pay	Nature of duties
		From	To		

9. Languages know:

Sl. No	Read	Write	Speak
1			
2			
3			

10. Other information, if any :

I declare that all the information supplied by me, as above, are true, complete and correct to the best of my knowledge and belief. I also undertake that the appointment will not confer any right to claim for continuation or regularization of appointment

Place:
Date:

Signature of the Applicant