



ISO 9001:2008, ISO 14001:  
2004 & ISPS COMPLIANT  
PORT

வ.உ.சிதம்பரனார் துறைமுக பொறுப்புக்  
கழகம்

व.उ.चिदम्बरनार पत्तन न्यास  
V.O.CHIDAMBARANAR PORT TRUST

पोत परिवहन मंत्रालय , भारत सरकार  
(MINISTRY OF SHIPPING, GOVERNMENT OF INDIA)  
ADMINISTRATIVE OFFICE, HARBOUR ESTATE, TUTICORIN 628 004, TAMIL NADU



SAGARMAL  
PORT-LED PROSPERITY

**No: FIN-OFFAO-EST-AOGR-V1-17**

**Dated: 21 .12.2017**

**VACANCY NOTIFICATION**

Sub: Filling up of the post of Accounts Officer Grade II (Class II) (UR) in the pay scale of Rs.16400-40500 in V.O.Chidambaram Port Trust by direct recruitment – Regarding

V.O.Chidambaram Port Trust, an autonomous body under Ministry of Shipping, Government of India, invites applications from candidates for filling up of the post of Accounts Officer Grade II by direct recruitment. Details thereon are as under:-

1. Name of the post : Accounts Officer Grade II
2. Classification : Class II
3. Number of post : 1 (one)
4. Scale of pay : Rs.16400-40500.
5. Age limit : 30 Years
6. Qualifications : **Essential**

**i)** Pass in regular Plus Two or its equivalent from recognized Board of Studies and

**ii)** A degree of a recognized University on regular pattern (OR) through correspondence.

**iii)** Passed the Intermediate examination conducted by the Institute of Chartered Accountants of India or the Institute of Cost and Works Accountants of India

**Desirable:**

**(i)** Passed the Final examination conducted by the Institute of Chartered Accountants of India or the Institute of Cost and Works Accountants of India

**(ii)** One year experience in an Industrial House of Standing or Under Government /Public Sector/Private Sector undertaking

The crucial date for determining the age, qualification and experience shall be **01.12.2017**, i.e., the first day of the month in which the post is notified/advertised.

**NOTE:**

1. The Competent authority reserves the right to reject applications without assigning any reason therefor.
2. Any candidate, who is found to have knowingly/willfully furnished any particulars, which are false or have suppressed material information of a character, which if known later would ordinarily be debarred him/her from getting an appointment to a grade or post, is liable to be disqualified, and if appointed, to be dismissed from service.
3. The conditions of service of the officers and other employees of this Port in the matters of allowances, leave, age of superannuation, retirement benefits, medical facilities, etc., shall be regulated in accordance with rules and regulations as applicable to the officers and employees of V.O.Chidambaranar Port Trust. He/She will be governed by New Pension Scheme.
4. The selection will be made on the basis of the recruitment rules for the relevant post, and passing the examination conducted by the Port.
5. The details regarding the organization and the post, application format and other conditions can be downloaded from web site [www.vocport.gov.in](http://www.vocport.gov.in).
6. Application not in the prescribed format and incomplete applications will be summarily rejected. Applications received through e-mail, etc., will not be entertained. Applications without attested copies of certificates/testimonials of proof of age, qualification and experience as enclosures, will also be treated as incomplete and summarily rejected.
7. Only the short-listed candidates will be intimated and no correspondence will be entertained from the candidates in this regard.

8. Applications of candidates working in Central Government/State Government/PSUs/Autonomous bodies should be forwarded through proper channel.
9. Application in the prescribed format (Annexure) with superscription on the envelope as Application for the Post of Accounts Officer Gr- II along with attested copies of certificates relating to educational and technical qualifications, age proof, experience, etc., should reach the following address, on or before 02.02.2018.
10. Application without superscription on the envelope will not be considered.

**The Secretary,  
V.O.Chidambaranar Port Trust  
Administrative Office,  
Bharathi Nagar,  
Tuticorin – 628 004.**

**APPLICATION FOR THE POST OF ACCOUNTS OFFICER GRADE II**

**PROFORMA**

1. Name :
2. Father's/Husband's Name :
3. Date of Birth & Present age :
4. Whether belongs to BC/OBC/SC/ST/UR :
5. Address for communication  
with Telephone/Mobile No. :
6. Academic and Professional Qualification:

Exam / Degree of	Year of Passing	Name of Instt. Board/University	Marks Aggregated	Percentage

(Attach separate sheet, if required)

**8. Employment History and Experience:**

Name of the Ministry/ Dept./Govt. Organization/ Autonomous Body/Company/ Corporation	Designation	Pay Scale	Whether post is held on regular or ad-hoc basis	Period		Nature of Work in brief
				From	To	

-! 2 :-

- 8. Please mention details of :  
appreciation/outstanding work  
done, if any, which was duly  
recognised by the higher  
authority
- 9. Enclosures (Please mention) :
- 10. Declaration :

I, hereby, solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief.

Place:

Date :

Signature.....

Name and Address of the applicant.....

**CERTIFICATE TO BE GIVEN BY THE HEAD OF ORGANISATION**

1. The particulars furnished by ..... are correct.
5. It is certified that no disciplinary/Vigilance case is either pending or being contemplated against him/her and he/she is clear from vigilance angle.
6. His/Her integrity is certified.
7. It is certified that no major/minor penalties have been imposed on him/her during last 5 years.

Signature of the Head of Organisation

Name: .....

Organisation. ....

Telephone/Mobile No.....