

**APPLICATION FOR THE POST OF FINANCIAL ADVISOR CUM COMPANY  
SECRETARY (GENERAL CATEGORY)**

**(ON CONTRACT) IN TABCEDCO**

PHOTO

- 1 NAME OF THE APPLIANT :
- 2 FATHER/SPOUSE/OTHER NAME :
- 3 ADDRESS FOR COMMUNICATION(PERMANENT) :
- 4 ADDRESS FOR COMMUNICATION(TEMPORARY) :
- 5 OTHER DETAILS :  
PHONE NO.  
MOBILE NUMBER  
E-MAIL ID
- 6 QUALIFICATION :  
UG:  
PG:  
OTHER QUALIFICATION:
- 7 EXPERIENCE SHOULD BE OBTAINED FROM THE PREVIOUS EMPLOYER (COMPANY) :
- 8 NATIONALITY :
- 9 LANGUAGE KNOWN :
- 10 EXTRA CURRICULAR ACTIVITIES :  
SPORTS:  
PAPER PRESENTATION:  
SEMINORPRESENTATION:

I hereby declare that above particulars are true to my knowledge and I have not involved any of the civil/criminal cases in my previous assignments.

Signature of the Applicant

## **POST DETAILS AND OTHER TERMS AND CONDITIONS**

**NAME OF THE POST:** FINANCIAL ADVISOR CUM COMPANY SECRETARY

**COMPANY NAME :** Tamil Nadu Backward Classes Economic Development Corporation  
(Government of Tamil Nadu Undertaking)

**SALARY :** Rs. 75,000/- Per month on Contract basis

**QUALIFICATION :**

1. ASSOCIATE COMPANY SECRETARY
2. LLB/BL/ICWA/CA/MBA Candidate will be given preference

**EXPERIENCE:**

Should have worked in the Government PSU's/ both Central / State and Private Firms for 5 years. To claim the experience, the certificate obtained from the competent authorities will be accepted. People who are claiming preference for other qualifications like LLB/BL/ICWA/CA may furnish the xerox copy of the certificate and extracurricular activities certificate can be produced.

**METHOD OF SELECTION:**

Candidate will be selected through direct interview and will be interviewed by the panel fixed by the TABCEDCO Board.

**INDEMNITY BOND:**

Selected candidate will have to execute an indemnity bond for 5 years in the stamp paper.

**OTHER CONDITION:**

Managing Director can terminate / suspend / dismiss by issuing proper notice in case of dispute problems / cases by the candidate.

**CANDIDATE BACKGROUND:**

Candidate should be in good past record and should not have involved any of the civil/criminal cases.