

Tamilnad Mercantile Bank Ltd., one of the leading Private Sector Bank in India invites e-application for the following post. Please read all the details, information and instructions carefully before applying.

- **Chief Financial Officer (CFO)**
- **Chief Digital Officer (CDO)**

Opening date for registering Online e-application - 09.06.2021

Closing date for registering Online e-application - 21.06.2021

Only e-applications registered online through Bank's website will be considered for the selection process

Ensure to register your correct email ID/ Mobile Number while creating User ID for e-application.

Chief Financial Officer (CFO)

Educational Qualification	He / She should be a Chartered Accountant
Age	Age 45 years and above as on 31.05.2021
Contract Period	3 Years
Experience	Fifteen years of experience in overseeing financial operations, preferably accounting and taxation matters, in banks/ large corporate/ PSUs/ FIs/ Financial services organizations of which 10 years should be in Banks/ FIS (of which five years should be in senior management level)
Remuneration	The salary / remuneration shall not be a constraint for suitable candidate.
Perquisites	1. Monthly house rent as applicable to other GMs of the bank or actual whichever is lower. Car with driver will be provided. 2. Eligible for casual leave of 12 days per year.
Place of posting	Thoothukudi

Role & Responsibilities of Chief Financial Officer (CFO)

- Oversee statutory Audit function in the Bank and ensure timely completion of the Audit.
- Designs and coordinates a wide variety of accounting and statistical data and reports.
- Monitoring and review of finance policies, procedures and practices in line with international accounting standards, legal requirement and industry best practices.
- Developing and maintaining accounting systems as per the Accounting Standards and RBI Guidelines.
- GST and TDS Compliance.
- Ensuring the timely completion and submission of financial and statistical reporting for management and regulatory agencies.
- Informing and advising senior management on the organization's financial condition.
- Tracking, reporting and managing the overall financial performance.

- A wide degree of creativity and latitude is expected.
- Working with senior management in setting annual financial goals and targets for organization.
- Any other assignment as given by higher authorities from time to time.

Chief Digital Officer (CDO)

Educational Qualification

B.E./ B.Tech and MBA and Certification in Project Management (PMP)

Eligibility

GMs / DGMs in Public / Private Sector scheduled commercial banks

Remuneration

The salary / remuneration shall not be a constraint for suitable candidate.

Contract Period

3 Years

Age

Age 45 years and above as on 31.05.2021

Scale

Scale VII

Experience

10 years in BFSI sector and Currently working in Scale VI and above or equivalent post.

Experience in Digital Products & Project Management.

Preferred

Certifications in Digital Transformation, Digital Product Management, etc. from reputed Institutions.

Perquisites

1. Reimbursement of monthly house rent, car with driver and other allowances as applicable to other GMs of the Bank
2. Eligible for casual leave of 12 days per year.

Place of posting

Chennai / Thoothukudi

Role & Responsibilities of Chief Digital Officer (CDO)

- Responsible for working closely with key business stakeholders, technology partners, NPCI, e-commerce partners/merchants and regulatory partners and ensure maximum uptime for all the Digital channels.
- Responsible for leading the digital & technology team to achieve business targets in their areas and identify new markets
- Working out computerisation plan for the Bank, keeping information on all mechanisation projects, i.e. implemented, under implementation, sanctioned but to be started, etc.,

- Maintaining track of problems in hardware and software areas in branches, assisting branches in solving them, monitoring progress and ensuring maintenance of proper fall-back systems.
 - Support implementation of new digital products and enhancements for the existing digital channels based on local and global trends to improve service offerings to our customers.
 - Identify business/ improvement opportunities and report complaints which require special attention and recommend preventive measures.
 - Lead/coordinate the implementation of key digital initiatives including digital platform migration project to integrate lifestyle and banking appetite with artificial intelligence.
 - Monitor daily operations of delivery channels and identify improvement areas for re-engineering to ensure delivery of efficient and high quality service to customers.
 - Conduct researches on the best and evolving market practice to define the most efficient and customer-friendly UI throughout the entire customer journey.
 - Interpret digital journey and engagement effectiveness and identify learning, insights and actions.
 - Analysis of technology oriented new product in market.
 - Identification of core problem areas and development of problem solving strategies.
 - Monitor competition and keep abreast of the channel offerings/ service developments.
 - Plan for increase in Digital transactions Bank wide.
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- Manage digital channels process notes and operating instructions, with configuration management to ensure easy retrieval and safe keeping.
 - Managing and on boarding new customers online for assets as well as liability front.
 - Reviewing complaints on digital banking channels and resolutions.
 - Formulate/develop digital strategies to drive the next generation of digital banking.
 - Design effective and efficient digital customer journey to ensure the delivery of excellent customer experience through website/mobile app/web as a result to deliver ambitious growth in digital traffic and usage.
 - Work closely with a wide range of stakeholders including product owners, technology, compliance and external vendors to construct and deliver quality services in digital channels.
 - Liaise with the Regions/branches/contact centre for digital banking registrations like internet banking, mobile banking including UPI, Bharat QR, e-statements etc.

- Assisting in framing policies & procedures for the implementation of digitalization in various reform themes.
- Any other matter as may be entrusted by the Bank from time to time.

Procedure of Selection:

The shortlisted candidates will be called for personal interview through Video Conferencing. The date and time for interview will be communicated to the eligible candidates individually.

Application Fee: Nil

General Conditions:

The following enclosures to be uploaded alongwith the e-application

- Self-attested photo copy of SSLC or Higher Secondary Mark Sheet/Transfer Certificate for age proof.
- Self-attested photo copy of Degree Certificate.
- Experience certificate/s and Relieving Letter.

Any information found to be wrong or any candidate found ineligible at any stage of the process or later will result in disqualification of the candidate.

Disclaimer:

Please note that the e-applications with incorrect / incomplete particulars or without copies of certificates attached are liable to be rejected.

The Bank reserves the right to reject any application without assigning any reason and Bank's decision in the matter of eligibility, interview and selection would be final. The Bank reserves the right to eliminate the ineligible candidates at any point of time before, during or after the personal interview / selection. The decision of the Bank is final.

The e-applications will be scrutinized and the shortlisted applicants will be communicated individually by post / e-mail with details of the interview. The Bank reserves the right to reject any application at any point of time without assigning any reason and Bank's decision in the matter of eligibility, conduct of interview and selection would be final. No correspondence in this regard will be entertained by the Bank.
