



## Central Council for Research in Siddha

केंद्रीय सिद्ध अनुसंधान परिषद्

SCRI Building, Anna Govt. Hospital Campus

Arumbakkam, Chennai 106

Phone : 26211621, 26212421, Email: ccrschennai@gmail.com



विज्ञापन सं. / Advertisement No. 3/2022

दिनांक /Dated 24.06.2022

CCRS, an Autonomous Body under the Ministry of Ayush, Govt. of India invites applications for the following posts on Direct Recruitment basis:

Sl. No.	Name of the posts	No. of Vacancies	Scale of Pay (Level) (7th CPC)	Place of Posting	Maximum age
1.	Research Officer (Pathology)	1 (UR-1)	Level-10	Puducherry	40 Years
2.	Upper Division Clerk (UDC)	2 (UR-1 OBC-1)	Level-04	Chennai/ Puducherry	27 Years

The number of posts may vary according to need and place of posting. The last date for receipt of the applications will be sixty days from the date of publication of this advertisement in Employment News. Further details regarding the educational qualifications, experience etc. are available at the Council's website: [www.siddhacouncil.com](http://www.siddhacouncil.com). Any corrigendum of the said advt. will be published in the website only.

davp 17216/12/0008/2223

महानिदेशक/Director General

EN 15/75

Employment News dated 09.07.2022



# केंद्रीय सिद्ध अनुसन्धान परिषद्

आयुष मंत्रालय, भारत सरकार

सिद्ध केंद्रीय अनुसन्धान संस्थान भवन, अण्णा सरकारी अस्पताल परिसर, अरुम्बाक्कम, चेन्नई - 600106

## CENTRAL COUNCIL FOR RESEARCH IN SIDDHA

Ministry of AYUSH, Govt. of India

SCRI Building, Anna Govt. Hospital Campus, Arumbakkam, Chennai – 600106

Phone: 2621 1621, 2621 2421 Fax: 044-2621 1621

www.siddhacouncil.com, www.siddharesearchcouncil.org, Email: ccrschennai@gmail.com

### **Advertisement No.03/2022 (Published in Employment News dated 09.07.2022)**

The Central Council for Research in Siddha, an Autonomous Organization under the Ministry of Ayush, invites applications from suitable candidates for the following posts to be filled up by **Direct Recruitment**. The candidates are advised to read the instructions available in the Council's website, before filling up the application. The upper age limit, qualification and /or experience will be reckoned as on **06.09.2022**.

#### **1. Name of the Post: Research Officer (Pathology) (Group - A)**

Scale of Pay : Pay Matrix Level 10

No. of vacancies : 1(UR)

Age : 40 years and below

#### **Qualifications: Essential:**

1) M.B.B.S Degree from a recognized University/ Institution.

2) Degree /Diploma in Pathology of minimum of 1 year duration.

3) Two years research/ teaching/ hospital experience in pathology after obtaining the M.B.B.S Degree in a recognized Hospital/Institution.

**(OR)**

Post-graduate degree of minimum of 2 years duration in pathology from a recognized University/ Institution

**Place of Posting: Puducherry**

#### **2. Name of the post : Upper Division Clerk (Group - C)**

No. of posts : Two (UR-1, OBC-1)

Method of recruitment : by DR method

Age : Between 18 and 27 years of age (relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)

Scale of Pay : Pay Matrix Level 04

**Essential Qualifications** – (1) Degree of a recognized University or equivalent

(2) At least three years' experience in correspondence work in Government/Semi Government / Public Sector Undertaking /Autonomous Bodies/ Institutions.

(3) Thorough knowledge of office routine/ rules and regulations

**Desirable** - Knowledge of Computer and typing skills

**Place of posting: Chennai/ Puducherry**

**Central Council for Research in Siddha, Chennai**  
**Advertisement No. 3/2022**

**GENERAL INFORMATION AND INSTRUCTIONS TO THE CANDIDATES**

Applicants are advised to read all instructions carefully before filling up their applications.

1. The applicant must be a citizen of India.
2. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. Before applying, they are advised to satisfy themselves that they possess essential criteria laid down for the post. No enquiry asking for advice as to eligibility will be entertained.
3. Mere fulfilling the minimum prescribed qualifications and experience do not entitle candidates to be called for written test. The decision of the Director General, CCRS will be final in this regard.
4. The period of experience rendered by a candidate on part time basis, daily wages, visiting/guest faculty and contractual/Outsourcing will not be counted while calculating the valid experience.
5. The period of experience rendered by a candidate only on regular Government service will be counted for eligibility while calculating the valid experience for the post of UDC and age relaxation of 5 years.
6. The upper age limit, qualification and/or experience will be reckoned as on the closing date for receipt of the application (i.e. 06.09.2022)
7. The candidates serving in Central/State Govt./Autonomous Organizations/Statutory bodies/Public Undertakings/Universities should apply only through proper channel and their duly forwarded application should reach the Central Council for Research in Siddha on or before the closing date. Advance copy of the application is not acceptable.
8. The No. of vacancies advertised is provisional and are liable to vary. This is subject to change without any notice.
9. **DG, CCRS reserves the right to make any amendment, cancellation and/or changes in this advertisement, in whole or in part, at any time, without assigning any reason thereof.**
10. Any corrigendum/ order regarding this advertisement will be issued on the website only. Candidates are advised to remain in touch with the website for this purpose. No separate corrigendum etc. will be published in Employment News or in any other Newspaper.
11. Applicants will be fully responsible for accuracy of the information they furnish. Any information furnished by the candidate, if found wrong at any stage, will result in his/her disqualification and/or dismissal from the service at any stage and no correspondence will be entertained at all.
12. The call letter for the written test, in the case of shortlisted candidates, shall be sent by speed post. However, the Council shall not be responsible for any postal delay/lapse, whatsoever. The date of written test will also be displayed in the Council's website.
13. The candidates shall have to appear for written test, if called for, at his/her own cost.
14. **The appointment carries with it the liability to serve anywhere in India**

15. No Correspondence or personal enquiries shall be entertained.
16. Canvassing in any form will be treated as a disqualification for the post.
17. Any dispute in regard to this recruitment will be subject to Courts/Tribunals having jurisdiction in Chennai.

### **Reservation and Age relaxation**

1. Date of birth will be reckoned as on 06.09.2022 (Proof for DOB will be based on 10<sup>th</sup>/SSLC/Matriculation board certificate. No other document like TC/Passport/Registration certificate will not be accepted as proof of age)
2. Candidates who wish to be considered against vacancies of reserved category or seeking age relaxation must submit the required certificate from the Competent Authority.
3. Applications not supported by self-attested copies of the appropriate certificate for the reservation category claimed, will be summarily rejected. In case the Council observes any false information or discrepancy in their certificate, their candidature will be rejected summarily. No correspondence will be entertained at all.
4. Certificate of Other Backward Class (OBC) for the purpose of Age Relaxation and Reservation will mean "Persons of OBC category not belonging to the Creamy Layer" as defined in the Circulars issued by Department of Personnel & Training from time to time. The candidates claiming OBC status may note that certificate of creamy layer status should have been obtained before the closing date and also accepted the date prior to 6 months of the last date for receipt of the application. (OBC certificate should have been obtained on or after 06.03.2022)
5. OBC/PH candidates are required to produce original community/PH certificate issued by the specified authority, at the time of verification of certificates.
6. For applying to the post of UR category by a reserved candidature belonging to SC/ST and OBC category they should submit relevant caste certificate duly signed by competent authority.
7. However, relaxation in age limit is applicable to Persons with disabilities.

### **Application Fee {by Bank Demand Draft (DD) only}**

1. Rs.500/- (Rupees Five hundred only) for UR category for the post of Research Officer (Pathology) and Rs. 200/- (Rupees Two hundred only) for UR/OBC for the post of UDC. However, PH candidates are exempted from payment of fees.
2. Fees should be paid in the form of Demand Draft drawn in favour of Central Council for Research in Siddha and payable at Chennai.
3. Any other mode of payment viz., cash, money order, cheque or Postal order will not be accepted. Fee should be paid separately for each post, if applied for more than one post.
4. On the overleaf of DD, the candidates must mention- Candidate's name, Advertisement No. and post applied for.
5. Fee once paid will not be refunded under any circumstances.

### **MODE OF SELECTION**

Candidates will be shortlisted on the basis of their educational qualifications, experience, etc. The shortlisted candidates will have to attend a written test/interview, as may be applicable, at his/her own cost. Final selection list would be prepared in order of merit on the basis of the marks obtained in the written test and interview, if applicable, taking into account the number of vacancies.

### **How to apply**

1. Application form can be downloaded from the Council's website. The application should be strictly in the prescribed format. Application in any other format will be rejected. Candidates applying for the post of Research Officer (Pathology) should fill up **Annexure - I** and candidates applying for the post of UDC should use **Annexure - II**
2. Candidates should read carefully the Essential Qualification required for the post and ensure that they fulfill the same. **Documents (self-attested photocopies) in support of Essential Qualifications/experience, etc. should invariably be sent alongwith the application, failing which the application will be summarily rejected. Do not enclose any Original certificate with the application.**
3. Paste your recent passport size photograph on the space specified in the Application form. Do not staple and do not get the photo attested. Application without photograph shall be rejected summarily.
4. Please do sign in running hand. Unsigned applications will be rejected.
5. The application form, duly signed should be sent in an envelope superscribed "Application for the post of \_\_\_\_\_", to: **The Director General, Central Council for Research in Siddha, Ministry of Ayush, SCRI Building, Anna Govt. Hospital Campus, Arumbakkam, Chennai – 600106**

### **Documents to be enclosed alongwith each Application**

(only self-attested copies of documents are to be enclosed)

1. Demand Draft for the prescribed amount, **in original**.
2. One recent passport size colour photograph pasted on the space provided in the Application Form
3. Copies of certificates showing age (Matric/SSLC/10<sup>th</sup>)(No other document like TC/Passport/Registration certificate, etc. will not be accepted as proof of age)
4. Copies of essential educational qualifications. (yearwise mark sheets issued by the Competent Authority viz. University/Board of Education concerned would be accepted as proof of possessing the educational qualifications)
5. Copies of 10<sup>th</sup>/12<sup>th</sup> mark sheets/Degree PG, PhD certificates.
6. Copy of Registration certificate, in case of Research Officer (Pathology).
7. Documents in support of Experience, if any
8. Copies of certificates in support of claim of OBC/PH.

### **Invalid Applications**

1. Candidates are advised to read all the instructions carefully before sending their applications; otherwise their applications are likely to be rejected on one or more of the following reasons in terms of the notifications:
2. Applications received after the closing date (06.09.2022)
3. Applications not in prescribed format.
4. Application without documentary proof for change in name, surname / initial etc., if the name entered in the application form is different from the name as shown in 10<sup>th</sup>/12<sup>th</sup> certificate.
5. Applications without the signature of the candidate.
6. Applications sent through e-mail.
7. Applications without latest photo not being pasted on the space provided.

8. Applications without documents (self-attested photocopies) in proof of Date of Birth, Educational Qualification, Reservation category, Registration certificate in case of Research Officer (Pathology), experiences, if any etc.
9. Candidates who are over-aged as on 06.09.2022
10. Application without the requisite fee (DD in original), if applicable.
11. Applications of employees serving in Central/State Governments/ PSUs/ Autonomous bodies/ Universities not received through proper channel, before the closing date i.e. 06.09.2022.

**Last date for receipt of the filled in application**

60 days from the date of publication of this advertisement in 'Employment News' (published on 09.07.2022)

**Closing date for receipt of filled in application will be 06.09.2022.**

In the case of residents of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands, Lakshadweep and for candidates residing abroad, the application alongwith the DD should reach the Council **within seven clear working days from the closing date.**

**The Council will not be responsible for the postal delay.**

**DIRECTOR GENERAL**

**Annexure –I**



# केंद्रीय सिद्ध अनुसन्धान परिषद्

आयुष मंत्रालय, भारत सरकार

सिद्ध केंद्रीय अनुसन्धान संस्थान भवन, अण्णा सरकारी अस्पताल परिसर, अरुम्बाक्कम, चेन्नई - 600106

## **CENTRAL COUNCIL FOR RESEARCH IN SIDDHA**

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### **Application for the post of Research Officer (Pathology)**

Affix one  
passport size  
colour  
photograph

1. Name in full :  
(in CAPITAL letters)  
(as entered in 10<sup>th</sup> /12<sup>th</sup> Class certificate)

2. Father's/Husband's name :

3. Whether 'Person with disabilities' or not :  
(In support, please enclose a certificate  
From Authorized Issuing Officer)

4. Address in CAPITAL letter with PIN code:

Permanent :

Correspondence :

5. E-mail Id (in CAPITAL letters) :

6. Mobile No. :

7. Date of birth :

8. Age as on 06.09.2022 :

**9. Educational Qualifications** :

(Attach self-attested copies of relevant documents)

Examination	Name of the Degree/ Diploma	Name of the Board/ University	Division/ grade obtained	Subject(s) (major)/ Specialisation	Distinction, if any
+2 or equivalent					
Bachelor's degree					
Master's degree					
Doctorate					
Any other					

**10. Experience** (starting from the present position):

(Attach self-attested copies of relevant documents)

(If required attach additional sheets)

Post held	Name of the Institution/ Organisation	Duration From.....To.....	Actual duration (years & months)	Scale of pay	Nature of duties



Total Experience:

(a) Teaching – Years \_\_\_\_\_ Months \_\_\_\_\_

(b) Research- Years \_\_\_\_\_ Months \_\_\_\_\_

(c) Others - Years \_\_\_\_\_ Months \_\_\_\_\_

(Specify)

#### 11. Research:

(a) Research projects

S. No.	Title of the Project(s)	Period(from—to)/ No. of years	Budget	Funding agency	PI of Co-PI (Status)	Status of Project – completed/ongoing

(b) Patent/Innovation/Technology developed/commercialized:

(c) Areas of Specialization:

#### 12. Scientific Publications (published or accepted)

a) Research papers and Reviews (published in peer review & indexed journals only)

S No.	Author	Title	Journal with year, volume & page No.	Index (ISSN)	Impact factor of Journal	Citation

b) Books/Manual/Monograph/Research Bulletins/Extension Bulletins/Chapters in Scientific Books, Training/Teaching Manuals

S.No	Authors/Co-Author	Title	Publisher/Journal with page number	Year

13. Conference/Workshop:

Attended: (a) National:

(b)International:

Paper presented: (a) National:

(b)International:

14. Particulars of registration:

Registration No.	Date of registration	Authority with whom registered	Validity date

15. Particulars of fees paid:

**(DD in original should be enclosed)**

Name of the Bank and branch	DD No. and date	Amount

16. Other information, if any :

(Enclose separate sheet, if required)

### **DECLARATION**

I declare that all the information provided in the application are true, complete and correct to the best of my knowledge and belief. I also fully understand that if at any stage, it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature will be summarily rejected or employment terminated.

Place:

Signature of the Applicant

Date:

### **Remarks of the present employer**

Certified that the information furnished by Dr. \_\_\_\_\_ in his/her application have been verified from the office records and is found to be correct. No vigilance/disciplinary case is pending or contemplated against him/her and he /she is clear from vigilance angle.

The Applicant is holding a permanent/temporary post of \_\_\_\_\_ in the scale of pay \_\_\_\_\_ from \_\_\_\_\_. His/her application is forwarded and he/she will be relieved in case he/she is selected for the post applied for.

Signature

Designation of the Competent Authority  
(with official seal)

Place:

Date:

आयुष मंत्रालय, भारत सरकार

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## Application for the post of UDC

Affix one passport  
size colour  
photograph

- 1) Name in full (in CAPITAL letters)  
(Enter the name as given in Matric/SSLC Certificate. If there is any change in the name, Including initials, attach documentary proof):
- 2) Father's/Husband's name :
- 3) Whether belongs to UR/OBC  
(Enclose a copy of the certificate from the Competent Authority) :
- 4) Are you a physically handicapped person?: Yes/No  
(If yes, enclose a copy of the certificate from the Competent Authority)
- 5) Address in CAPITAL letter with PIN code:  
Permanent :  
  
Correspondence :
- 6) E-mail Id (in CAPITAL letters) :
- 7) Mobile/landline phone No. :
- 8) Date of birth (as entered in Matric/SSLC/HSC):
- 9) Age as on 06.09.2022 :

10) Educational Qualifications :  
(Attach self-attested copies of relevant documents)

Examination	Name of the Degree/Diploma	Name of the Board/University	Division/ grade obtained	Subject(s) (major)/ Specialisation	Distinction, if any
10 <sup>th</sup>					
10+2 or equivalent					
Bachelor's degree					
Typing / Computer applications					
Any other					

11) Experience:  
(Attach self-attested copies of relevant documents)

Post held	Name of the Institution/ Organisation	Duration From.....To.....	Actual duration (years & months)	Scale of pay	Nature of duties

12) Particulars of fees paid:  
(DD in original should be enclosed)

Name of the Bank and branch	DD No. and date	Amount

13) Other information, if any :  
(Enclose separate sheet, if required)

### **DECLARATION**

I declare that all the information provided in the application are true, complete and correct to the best of my knowledge and belief. I also fully understand that if at any stage, it is discovered that any attempt has been made by me to wilfully conceal or misrepresent the facts, my candidature may be summarily rejected or employment terminated.

Place:  
Date:

Signature of the Applicant

### **Remarks of the present employer**

Certified that the information furnished by Shri/Ms \_\_\_\_\_ in his/her application have been verified from the office records and is found to be correct. No vigilance/disciplinary case is pending or contemplated against him/her and he /she is clear from vigilance angle.

The Applicant is holding a permanent/temporary post of \_\_\_\_\_ in the scale of pay \_\_\_\_\_ from \_\_\_\_\_. His/her application is forwarded and he/she will be relieved in case he/she is selected for the post applied for.

Place:  
Date:

Signature  
Designation of the Competent Authority  
(with official seal)